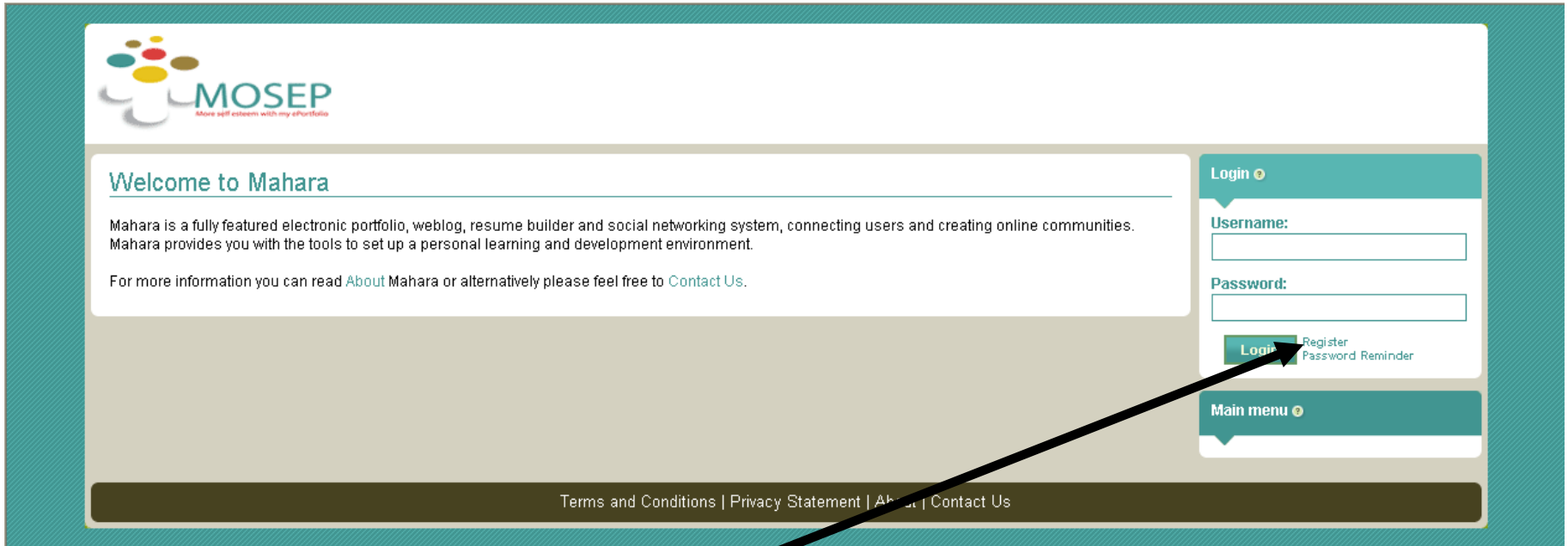


# Mahara - [http:// eportfolio.mosep.org](http://eportfolio.mosep.org)


- An open source ePortfolio tool, in this case hosted by Salzburg Research for the MOSEP project
- Anywhere anytime access to your ePortfolio
- Blogging tools, CV templates, file storage for digital artefacts, access control to pages/artefacts and communications within a group

# Mahara Home Page



- Click “Register” to create an account in Mahara

# Creating an account



## Register

Welcome! To use this site you must first register. You must also agree to the [terms and conditions](#). The data we collect here will be stored according to our [privacy statement](#).

**Username \***

**Password \***

Your password must be at least six characters long and contain at least one digit and two letters

**Confirm password \***

**First name \***

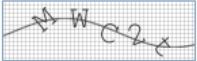
**Last name \***

**Email address \***

**I agree to the Terms and Conditions \*** ☐ Yes ☒ No

You must agree to the Terms and Conditions

**CAPTCHA Image \***



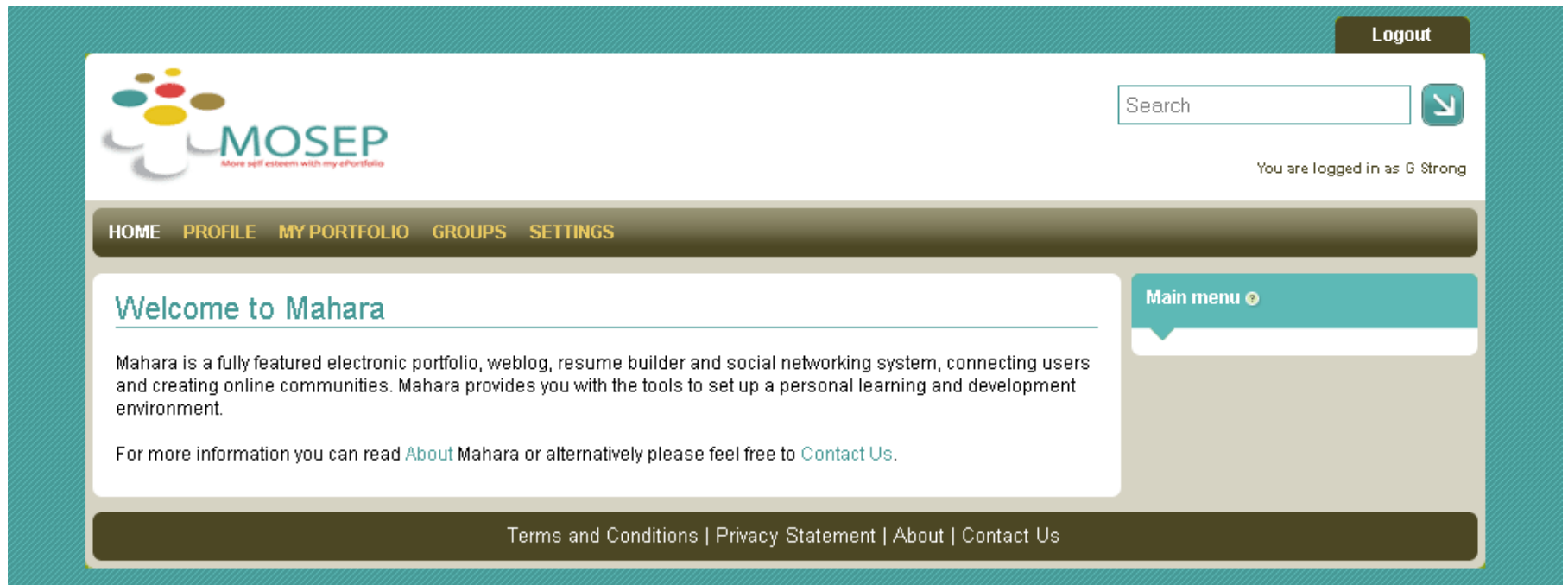
Enter the characters you see in the picture to the right. Letters are not case sensitive

[Terms and Conditions](#) | [Privacy Statement](#) | [About](#) | [Contact Us](#)

- Fill in the relevant details then click “Register” to create your account

# Logging in to Mahara

- Once you have registered, an activation email will be sent to the address you provided
- Click the link in the email to activate your account, and then login using your username/password combination



The screenshot displays the Mahara web application interface. At the top right, there is a "Logout" button. The main header area includes the MOSEP logo on the left, which consists of a stylized flower icon and the text "MOSEP" with the tagline "More self esteem with my ePortfolio". To the right of the logo is a search bar with the placeholder text "Search" and a search icon. Below the search bar, it says "You are logged in as G Strong". A navigation bar below the header contains links: HOME, PROFILE, MY PORTFOLIO, GROUPS, and SETTINGS. The main content area features a "Welcome to Mahara" section with a description of the system and a link to "Contact Us". On the right side, there is a "Main menu" dropdown. At the bottom, a footer bar contains links for "Terms and Conditions", "Privacy Statement", "About", and "Contact Us".

Logout

MOSEP  
More self esteem with my ePortfolio

Search

You are logged in as G Strong

HOME PROFILE MY PORTFOLIO GROUPS SETTINGS

Welcome to Mahara

Mahara is a fully featured electronic portfolio, weblog, resume builder and social networking system, connecting users and creating online communities. Mahara provides you with the tools to set up a personal learning and development environment.

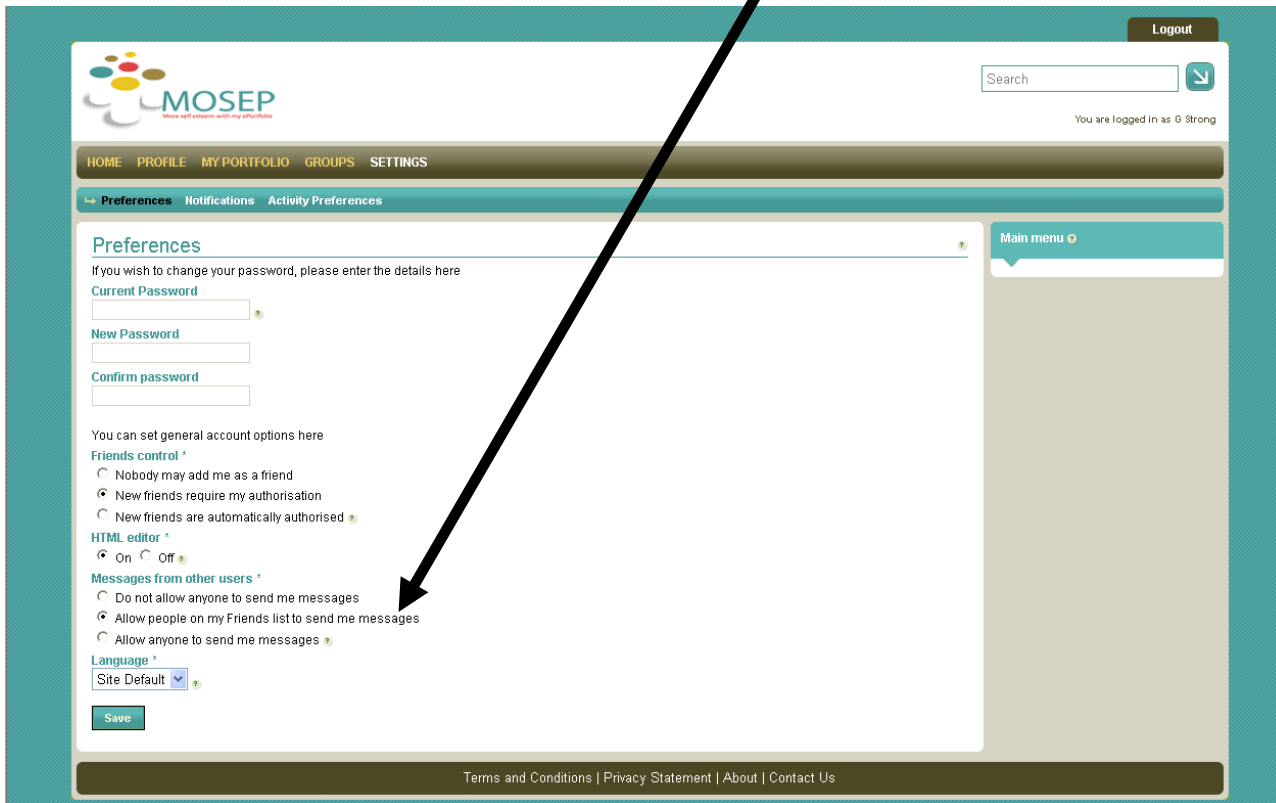
For more information you can read [About Mahara](#) or alternatively please feel free to [Contact Us](#).

Main menu

Terms and Conditions | Privacy Statement | About | Contact Us

# Access Control

- Once you have logged in, set the “Messages from other users” option to “Allow people on my Friends list to send me messages” then click “Save” at the bottom of the page



The screenshot shows the MOSEP user interface. At the top, there is a search bar and a 'Logout' button. Below the navigation bar, the 'Preferences' tab is selected. The 'Messages from other users' section is highlighted, showing three radio button options. The second option, 'Allow people on my Friends list to send me messages', is selected. A large black arrow points from the word 'Save' in the list above to the 'Save' button at the bottom of the form.

MOSEP  
More app extensions with my affordables

Search

You are logged in as G Strong

HOME PROFILE MY PORTFOLIO GROUPS SETTINGS

Preferences Notifications Activity Preferences

Preferences

If you wish to change your password, please enter the details here

Current Password

New Password

Confirm password

You can set general account options here

Friends control \*

☐ Nobody may add me as a friend

☒ New friends require my authorisation

☐ New friends are automatically authorised

HTML editor \*

☒ On ☐ Off

Messages from other users \*

☐ Do not allow anyone to send me messages

☒ Allow people on my Friends list to send me messages

☐ Allow anyone to send me messages

Language \*

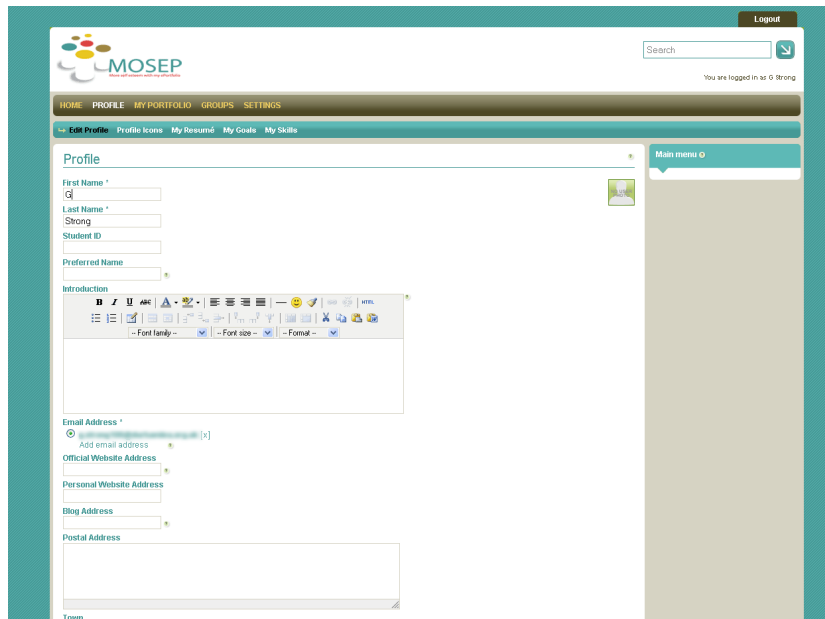
Site Default

Save

Terms and Conditions | Privacy Statement | About | Contact Us

# Profile Editing

- Once you have set that up, you should set up your profile
- To do this, click on “Profile” in the navigation bar at the top of the page
- Work your way through the boxes, filling in those that are acceptable for people to see



The screenshot shows the MOSEP (My Online Student Experience Profile) interface. At the top, there is a navigation bar with links: HOME, PROFILE, MY PORTFOLIO, GROUPS, and SETTINGS. Below this is a sub-navigation bar with links: Edit Profile, Profile Icons, My Research, My Goals, and My Skills. The main content area is titled "Profile" and contains several form fields for user information. The fields are: First Name (with a dropdown menu showing "G"), Last Name (with a dropdown menu showing "Strong"), Student ID, Preferred Name, and Introduction (with a rich text editor). Below these are fields for Email Address (with a dropdown menu showing "Add email address"), Official Website Address, Personal Website Address, Blog Address, and Postal Address. A "Logout" button is located in the top right corner. The page is designed with a teal header and a light beige background.